

Resident Licence



Basis of Stay

All who stay at Lee Abbey are granted a licence to reside for the period specified in the written Offer of Accommodation. Lee Abbey is a "specified educational institution" under the terms of Schedule 1 of the *Housing Act of 1988* and cannot therefore provide an Assured Tenancy to those who stay here.

Definitions

1. Resident: A student or other person, who has elected to reside at Lee Abbey London for the duration of the 2022/2023 academic year ending on 17 June 2023 and whose visa or permission to remain in the UK does not disqualify them before the end of the term in point 5 below.
2. Licensor: The company responsible for issuing this licence; in this case Lee Abbey International Students' Club (Lee Abbey London).
3. Licensee: The individual completing and signing this licence, who has been received an Offer of Accommodation from Lee Abbey London.
4. Accommodation Manager: The individual from Lee Abbey London responsible for bookings, payments, deposits, and room allocations.

Terms and Conditions

1. All Residents must pay a deposit of the amount specified in the offer letter before arrival. This deposit will be retained by Lee Abbey London for the duration of your stay, and will be refunded after your final departure, less any amounts deducted for damage, additional administrative costs, unpaid fees or bills and insufficient notice.
2. All fees payments must be made in advance. If you pay your fees for the full academic year in advance, you will be eligible for a £50.00 discount. If you would like to pay in instalments, please pay according to the following schedule:
 - 16 weeks' fees due before the start of the academic year on 17 September 2022
 - 8 weeks' fees due before 7 January 2023
 - 15 weeks' fees due before 4 March 2023
3. If you wish to leave Lee Abbey during the academic year, any advanced payments will be non-refundable and your deposit may be forfeited.
4. Resident fee rates are normally reviewed each year with effect from 1 September. Notice of any changes will be given. We reserve the right to pass on any changes resulting from Government or Local Authority measures or other circumstances beyond our control.
5. This licence to reside at Lee Abbey expires on 17 June 2023.
6. Failure to abide by the rules set out in *Resident Handbook 2022-2023* may result in the immediate termination of your licence to reside at Lee Abbey.
7. Lee Abbey London reserves the right to close the hostel at any time should it be required to do so pursuant to any statutory, regulatory, or other obligations.
8. It is your responsibility to ensure that all information and data Lee Abbey holds on you is correct and up to date. If any information has changed since submitting your application form, you must let us know before signing this license. If any information changes after signing this license, it is your responsibility to inform us.

Full details can be found in *Resident Handbook 2022-2023*. This is available on the [Lee Abbey London website](#). You are required to read this document fully before signing. If you have any questions, please ask the Accommodation Manager.

Lee Abbey London does not share your data with any third-parties. Please ensure that you have reviewed the [Data Protection Policy](#) on our website.

While at Lee Abbey London, photographs or videos may be taken and included in our publications, on our website, on any of our social media channels, or for any other lawful purpose (including all formats and markets now known or later discovered). These images will only be used by Lee Abbey London. If anyone does not wish to be photographed or filmed, they should inform the photographer, who will respect their wishes. We cannot take responsibility for any photographs or film clips that are put on social media sites by other guests.

39 WEEK CONTRACT : Booking for the Academic Year from 17 September 2022 until 17 June 2023

Name: _____

Permanent Address: _____

Nationality: _____ Passport Number: _____

Place Passport Issued: _____ Date Passport Issued: _____

I agree with the terms and conditions above including the privacy policy and the resident handbook. I resolve to abide by the rules and regulations of Lee Abbey London as explained in "*Resident Handbook 2022-2023*."

Signature: _____

Date: _____